

KIDSPeACE POLICY

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Title: PREA - Official Response Following a Resident Report	Chapter: Programs
Project Number: PR-GAG.03	Subject: Sexual Abuse Guidelines
Initiating Authority: Scott M. Eason, Executive Director for Georgia	Effective Date: 2014
Original Date: August 1, 2014	

I. POLICY STATEMENT

It is the policy of KidsPeace National Centers of Georgia that whenever anyone has reasonable cause to suspect that a client in the care, supervision, guidance, or training of the organization has been abused or neglected, the organization will report the alleged abuse or neglect to the appropriate official agency and that the alleged abuse or neglect is investigated.

II. PURPOSE

The purpose of this policy is to document a set of procedures to be followed in the reporting of suspected abuse or neglect toward a client perpetrated by an associate or by another client, or by others outside of Georgia and the associate will take following the report of suspected sexual abuse.

KidsPeace National Centers of Georgia.

IV. GENERAL

Not applicable

V. POLICY

1. Clients will have protective measures within a less such as transfer to another bedroom, a Client Focus Meeting, etc.

2. Associates will have protective measures such as reassignment, more frequent supervisory conferences, increased training, etc.

contact with clients pending the outcome of an investigation or of a determination of whether and to what extent discipline is warranted.

b) The Executive Director and/or the Human Resource Manager may place an associate on Administrative Leave pending the results of an investigation and/or clearance for the external agency investigating the allegation.

c) If the allegation of sexual abuse is not substantiated, the period of administrative leave or non-contact will not be utilized in the accused associate's performance evaluations, but an record of investigations may be maintained by the Residential Services Supervisor.

3. The Reporting Associate(s) will complete a Critical Incident Report (CIR) and Incident Case Management note prior to leaving their shift.

4. The On-Site Campus Manager will notify Program Leadership and the PREA Coordinator or their designated associate immediately upon suspicion, knowledge and/or an allegation of a possible sexual incident.

B. The PREA Coordinator or their designated associate is required to:

a) Ensure that the alleged victim and abuser are separated.

b) Preserve and protect any crime scene until appropriate steps can be taken to collect any evidence.

(1) If the alleged abuse occurred within the past 72 hours, ensure that the

evidence, including, as appropriate, washing, brushing teeth, changing

(2) If the alleged abuse occurred within the past 72 hours, ensure that the

evidence, including, as appropriate, washing, brushing teeth, changing clothes, urinating, defecating, showering, drinking, or eating.

C. The credibility of an alleged victim, suspect, or witness shall be assessed on an individual basis and shall not be determined by the individual's status as client or associate.

D. Leadership will do everything possible to ensure that a culture of non-retaliation is prevalent

in the facility. Associates shall not be threatened or coerced with regard to

examination or other truth-telling device as a condition for proceeding with the investigation of such an allegation.

F. Internal Investigations:

1. The identified PREA Coordinator or their designated associate will ensure safety for

Program Leadership, Clinical Leadership, and Educational Leadership

4. The Executive Director or their designee will send out an Incident Notification email
5. KidsPeace Georgia will document in written reports a description of the physical and testimonial evidence, the reasoning behind credibility assessments, and investigative facts and findings.
6. All parties involved (alleged abuser, witnesses, victim, etc) will be asked to document on a Resident/Staff Statement Form any information about the alleged incident.
7. KidsPeace Georgia will investigate to determine whether associate actions or failures to act contributed to the abuse.
8. All written reports in reference to substantiated and unsubstantiated allegations of sexual abuse shall be maintained for as long as the alleged abuser is incarcerated or employed by the agency, plus five years.
9. Once all written reports are finalized and gathered, the PREA Coordinator or their designated associate will conduct an Internal Investigation Task Focus Meeting to

G. External Notifications:

1. The PREA Coordinator and/or their designated associate can only make external notification with the Internal Investigation Task Focus and/or Executive Director's approval.
 2. KidsPeace Georgia is not the legal guardian of any clients in its care. KidsPeace Georgia does not have the authority to provide legal advice or counsel for those clients. KidsPeace Georgia does do everything in its ability to promptly inform guardians and
- Responsible Child Care Incident Investigator
 Services (CPS) as soon as possible but no later than 24-hours of learning about the allegation or incident. This notification will be documented in each Client's Case Management Note.

4. Within 24 Business Hours, the Executive Director or his/her designee will notify the

abuse, harassment, associate sexual misconduct, and client sexual misconduct are done so promptly in anonymous reports.

1. For at least 90 days following a report of sexual abuse, KidsPeace Georgia shall monitor the behavior and services of clients or associates who reported the sexual abuse and of clients who retaliation by clients or associates

1. The Interdisciplinary Team will monitor clients,
 2. Their direct supervisor will monitor associates
- Monitoring will continue beyond the 90 days if the initial monitoring indicates a continuing need.

J. KidsPeace Georgia will not terminate an investigation solely because the source of the allegation recants the allegation or because the alleged abuser or victim has departed the facility or employment from KidsPeace Georgia.

determining whether the allegations of sexual abuse or sexual harassment are substantiated.

provided information regarding the outcome of any investigation.

retaliation. KidsPeace Georgia's obligation to monitor is determined that the allegation is unfounded.